



Requesting a Building Inspection Online

Provided below is a reference guide to help you request inspections online. Please don't hesitate to contact us at 801-226-1929 or building@vineyardutah.org if you have additional concerns or questions.

- 1) Sign into your Builder Account
 - a. Go to vineyard.cityinspect.com/login
 - b. Enter your username and password

activepermits

date	permit details	Owner / Builder	Subdivision	Lot #	street address	last inspection
10/28/19	TEST	W Patricia Abdullah / TEST	Test	101	125 S Main St	-

records 1 to 1 of 1

- 2) Select the active permit you would like an inspection on and click the permit details.

3) Click Request Inspection.

request inspection

4) Fill out the inspection request information.

****NOTE**** Requests for inspections may not be made for same day. Cut off time for inspections is currently set to 4:00 PM the day prior.

new inspection

*Permit #: TEST	*When to inspect: 11/13/19 AM
*Builder: / TEST	*Requested by: Patricia Abdullah
*Email: your@emailaddress.com	Phone #: (801) 226-1929
Note for Inspector: 10:00 Pour	Pour Time: --:--

Note for Inspection: which floor, unit, etc.

Inspections (mark "re" for reinspections)

1. <input type="checkbox"/> Temporary Power	2. <input type="checkbox"/> Footings	3. <input checked="" type="checkbox"/> Foundation	4. <input type="checkbox"/> Lateral / Land Drain
5. <input type="checkbox"/> Und. Plumbing	6. <input type="checkbox"/> 4-Way Rough	7. <input type="checkbox"/> Gas Line	8. <input type="checkbox"/> Permanent Power
9. <input type="checkbox"/> Shower Pan	10. <input type="checkbox"/> Insulation	11. <input type="checkbox"/> Dry Wall	12. <input type="checkbox"/> Stucco / Lath
13. <input type="checkbox"/> Weather Barrier	14. <input type="checkbox"/> Water Meter Set	15. <input type="checkbox"/> Final	16. <input type="checkbox"/> Final Engineering
17. <input type="checkbox"/> Final Grading Observation	18. <input type="checkbox"/> Final Planning	19. <input type="checkbox"/> Final C/O	

Select inspection type you want.

request

5) Click Request.

6) You'll receive an email when your inspection is accepted and scheduled by Staff.



7) You can check your inspection schedule at any time in your Builder Account.

