



Name of Towing or Parking Enforcement Business \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

On behalf of the Towing or Parking Enforcement Business ("Towing Business") named above, I hereby apply for certification as a Vineyard City Certified Towing or Parking Enforcement Business. I declare and certify that the Towing Business operates in accordance with, and complies with, all the requirements of Utah State Code and Vineyard Municipal Code applicable to towing or parking enforcement operations.

I further declare and certify that the Towing Business will comply with Vineyard Municipal Code Chapter 5.18 Towing License and Section 10.04.060 Towing Regulations by performing non-consensual towing or parking enforcement operations only:

1. After receiving a written or telephonic request from the owner of the property where the vehicle is located, or the duly-authorized agent of the owner, or
2. On a property where the property owner and the Towing Business have entered into, and are in compliance with, a contract that meets all the requirements of Vineyard City Code Section 10.04.060.

I understand and agree that prior to conducting any towing or parking enforcement operations on a property for which this Towing Business has entered into a contract as described above, the Towing Business must provide to Vineyard City a copy of the contract and any additional evidence necessary to show compliance with the contract and the provisions of Vineyard Municipal Code. I request that Vineyard City treat the documents I submit in conjunction with this application with business confidentiality and classify them as protected records under applicable government records access and management laws because these documents contain proprietary information regarding my business dealings with property owners.

I declare under penalty of perjury that I am the owner or authorized agent for the Towing Business that is the subject of this application and that statements, answers, and documents submitted in connection with this application are true and correct to the best of my knowledge.

\_\_\_\_\_  
Signature of Owner or Agent

\_\_\_\_\_  
Date

Complete and submit the application, attaching all required documents. This will include a cover sheet and contract with the required information for each property for which certification is requested.

**BUSINESS INFORMATION**

Business Name:			
Business Address:			
City:	State:	Zip Code:	
Mailing Address:			
City:	State:	Zip Code:	Phone:
Business Phone:		Business Email:	

**OWNER AND MANAGER INFORMATION**

Business Owner:	
Phone:	Email:
Business Manager:	
Phone:	Email:

**VEHICLE OPERATORS (attach additional sheet as needed)**

Name	Birth Date	Driver License - State and #

**TOW TRUCKS AND PARKING ENFORCEMENT VEHICLES (attach additional sheet as needed)**

Make	Model	VIN	License Plate #

## Towing/Parking Enforcement Certificate Requirements

Complete and submit the following:

- Vineyard City Towing/Parking Enforcement Certificate Application
- Cover Sheet for Towing Contract, attached to a copy of towing business's contract with the property owner, for each property located in Vineyard with which the towing business has a contract
- Copy of the current business license issued by another municipality or county within Utah, where the business is located
- A list of current fees for all services performed by the business
- Evidence of surety bond and property damage insurance required by Subsections 7 and 8 of Vineyard Municipal Code Section 5.18.030
- \$30 annual fee

Submit this application with all attachments and the fee to the Vineyard City office.

Please call or email the Business Licensing Department with any questions  
801-226-1929 - [kellyk@vineyardutah.org](mailto:kellyk@vineyardutah.org)

License period is one year, commencing on the date the license is issued and ending on the last day of the twelfth month thereafter. License renewals are due by the expiration date to avoid late fees.

The authority to regulate businesses in Vineyard is provided in the Vineyard Municipal Code Title 5 Business Licenses and Regulations which is available for review online at [www.vineyardutah.org](http://www.vineyardutah.org).

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Name of Property Owner \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

Work Phone \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

Please specify below which section (paragraph) of the attached Contract complies with Vineyard Municipal Code Section 10.04.060 and provide additional documentation or evidence as necessary:

1. Section \_\_\_\_\_ of the Contract provides a right of appeal to the property owner by the owner or operator of the vehicle booted or towed.
2. Section \_\_\_\_\_ of the Contract provides the right of the property owner to grant the appeal and waive part or all of the fees and charges incurred by the appellant.
3. Section \_\_\_\_\_ of the Contract requires a documented plan for providing adequate visitor parking. **Attach a copy of the documented visitor parking plan.**
4. Section \_\_\_\_\_ of the Contract requires reasonable, as determined by the Mayor or the Mayor's designee, temporary permit parking on a 24/7 availability basis for any property where the owner requires permit parking. **Attach any documentation describing how temporary permit parking will be provided.**  
  
 Check here if this property DOES NOT require permit parking and is exempt from the requirement described in paragraph 4.
5. Section \_\_\_\_\_ of the Contract requires signage that, in the Mayor or Mayor's designee's reasonable opinion, provides fair notice to all persons of all limitations on parking on the property. **Attach any documentation or evidence necessary to show that the signage at this property satisfies this requirement.**
6. Section \_\_\_\_\_ of the Contract provides a limitation of the towing or parking enforcement operator's total maximum fees and charges for booting or otherwise immobilizing a vehicle to Sixty Dollars (\$60) and the total maximum fees and charges for towing a vehicle to One Hundred Seventy-five Dollars (\$175), including the first day of storage. (Subsequent days of storage may be charged in accordance with the rules and rates established by UDOT as set forth in Utah Administrative Code R909-19 and Utah Code Annotated 72-9-603.)

For each Vineyard property owner with whom you have a contract, attach a copy of this cover sheet to the contract.