



TYPE OF LICENSE: Temporary (maximum 30 days)

Seasonal (maximum 120 days)

BUSINESS INFORMATION

Business Name:			
Business Mailing Address:			
City:	State:	ZIP Code:	Business Phone:
Business Owner Name:			
Business Owner Address:			
City:	State:	ZIP Code:	Phone:
Email Address:			

PROPERTY OWNER INFORMATION

Name:			
Street Address:			
City:	State:	ZIP Code:	Phone:
Email:			

PROPERTY & TEMPORARY USE INFORMATION

Temporary Use Property Address:		
Proposed Start Date:	Proposed End Date:	Hours of Operation:
Describe in Detail the Proposed Temporary Use:		
Describe any Proposed Signage with the Use. All signs must be in compliance with Vineyard Zoning Code Chapter 15.48.		
<p>Check all that apply:</p> <p><input type="checkbox"/> Shave Ice stand <input type="checkbox"/> Fireworks stand <input type="checkbox"/> Christmas tree stand* <input type="checkbox"/> Produce stand <input type="checkbox"/> Farmer's market</p> <p>*Christmas tree stands are permitted Nov. 15 - Dec. 25</p> <p><input type="checkbox"/> Other _____</p>		

FEDERAL AND STATE INFORMATION

State Business Registration/Entity Number:	EIN:
Temporary Sales Tax Number*:	
*Depending on the business type, the Temporary Sales Tax Number will either be required or the city will submit the business information to the State Tax Commission after the sales period.	

SUBMITTAL REQUIREMENTS

- Temporary/Seasonal Business License application
- \$300 cash bond to ensure that the site will be cleaned up and restored to its original condition. Temporary structures must be removed and the site restored to its original condition within 15 days of closure of the business. You will need to call the city to schedule a final inspection for your bond release.
- Temporary/Seasonal Business License fee: \$100
- Written Agreement with the host property owner. This agreement must include:
 - parking agreement
 - responsibility for maintenance
 - restroom facilities agreement
 - the party responsible for cleanup once the temporary/seasonal use is closed.
- Site Plan. The Site Plan may be hand drawn (to scale) and shall:
 - Show the layout of the proposed temporary use. The use must be compatible with access, circulation, parking, and other significant elements of existing uses and structures on the site.
 - Show the parking location and number of spaces. These spaces must not decrease the parking required for the hosting property's current use.
 - Show where the restroom facilities will be located. (Must be located within 300 feet from the temporary use, and on the same lot.)
 - Food truck rallies and farmer's markets must also identify the number and type of vendors, and provide a signage plan for the proposed uses.
- Proof of sufficient liability insurance for the requested use or event. (Certificate holder: Vineyard City 125 S. Main St. Vineyard UT 84059)
- Food truck rallies must submit a copy of each food truck's home city business license. When other food products are sold, submit any required County Health Department or State Department of Agriculture permits.

When a fire inspection is required, you will be billed separately by the Orem Fire Department.

By signing below, I certify that the information contained herein is true and correct and that I agree to conduct business strictly in accordance with all ordinances, codes and regulations set by Vineyard City, Utah County, the State of Utah, and Federal standards, whichever applies. I also agree that no other type of business will be conducted other than what has been stated above. In the event the temporary use or structure is not removed and the site restored to its original condition, I understand the bond amount posted may be used for removal or cleanup of the temporary use.

Signature of Business Owner

Printed Name of Business Owner

Date