

MINUTES OF A WORK AND REGULAR SESSION
OF THE VINEYARD CITY COUNCIL MEETING
125 South Main Street, Vineyard, Utah
October 24, 2018 at 6:00 PM

Present

Mayor Julie Fullmer
Councilmember John Earnest
Councilmember Tyce Flake
Councilmember Chris Judd

Absent

Councilmember Nate Riley

Staff Present: City Manager/Finance Director Jacob McHargue, Public Works Director/City Engineer Don Overson, City Attorney David Church, Sergeant Holden Rockwell with the Utah County Sheriff's Office, Community Development Director Morgan Brim, City Planner Elizabeth Hart, Planning Commission Chair Cristy Welsh, City Recorder Pamela Spencer, Water/Parks Manager Sullivan Love

Others Speaking: Residents Anthony Jenkins, Bryce Brady, Cristy Welsh, and Stan Jenne, Mike Bunnell with Treewise LLC.

Mayor Fullmer called the meeting to order at 6:00 PM. Councilmember Earnest gave the Pledge of Allegiance and invocation.

WORK SESSION

Discussion of Town Center FrontRunner Station design options

Mayor Fullmer turned the time over to City Engineer Don Overson.

Mr. Overson explained the process they went through to get to this point. He said that there were six main goals for the Town Center area:

1. Preserve the linear park concept of the Promenade
2. Develop a comprehensive transportation plan to promote good traffic flow for all modes of transportation
3. Limit pedestrian/vehicle conflicts and make the downtown walkable
4. Work with stakeholders to insure satisfactory building layouts and locations
5. Ensure the City's vision of the train station is met
6. Complete an infrastructure phasing plan

Mr. Overson said that they had hired CRSA Architecture as the consultant to develop the plan, who had submitted three concept plans. He reviewed the plans. He expressed concern with using the promenade as access in and out of the train station, and other traffic patterns. He showed staff's concept plan which he felt would meet the six goals of the Town Center area.

Councilmember Earnest asked if this was the plan that staff felt the best about and if Anderson Geneva was on board with it. Mr. Overson replied that Anderson Geneva had seen the plan, but he had not had any comments from Gerald Anderson yet. There was a brief discussion about the different plans.

Mayor Fullmer called for public comments.

Resident Anthony Jenkins living in the LeCheminant subdivision asked where the trail that ran along the railroad tracks tied into the train station. Mr. Overson replied that there would be an underpass at the overpass, a trail along the railroad tracks to the next overpass, and to the promenade. Mayor Fullmer mentioned that there would be a trail along both sides of the tracks connected by an overpass. Mr. Overson added that there would be bike lanes on all of the roads.

Resident Bryce Brady living in The Elms subdivision asked about the walkway over the promenade and if bicycles and wheel chairs would be able to use it. Mr. Overson explained that it would be an elevated bridge.

Resident Cristy Welsh living in the Parkside subdivision expressed concern with the promenade. She felt that they were losing green space and that the promenade would not be any different than any other street in the county. Mr. Overson replied that the promenade by the train station was 70 feet wide and not a narrow park strip. He explained that it would be landscaped, and have designed features such as playground equipment, etc. He said that there would be a 192-foot cross section and the promenade would never be smaller than 70 feet. Mr. McHargue further explained that the overall width of the promenade was 192 feet and the green space was 70 feet wide. Mayor Fullmer stated that the idea was to make it a walkable space. Mr. Overson said that they would be eliminating parking stalls and not green space. Councilmember Judd clarified that the parking spaces were not being eliminated, but moved behind the buildings.

REGULAR SESSION

OPEN SESSION – Citizens’ Comments

Mayor Fullmer opened the public session.

Resident Stan Jenne living in The Shores subdivision expressed concern about the sign ordinance. He felt that the city was passing ordinances that they were not enforcing. He said that it would be harder to enforce the code the longer they did not enforce it. Mayor Fullmer explained that the city had recently hired a code enforcement officer who would be proactive with code enforcement.

Mayor Fullmer called for further comments. Hearing none, she closed the public session.

MAYOR AND COUNCILMEMBERS’ REPORTS/DISCLOSURES/RECUSALS

No council reports were given.

STAFF AND COMMISSION REPORTS

City Manager/Finance Director – Jacob McHargue – Mr. McHargue reminded everyone about the Halloween event on Monday, October 29 at Grove Park. He reported that staff had been meeting with UTA to discuss transit options for Rideshare and bus options. He reported that the city needed to decide by December 1 if they wanted to continue the city’s association with North Pointe Solid Waste Special Service District. He mentioned that there was a company doing an environmentally friendly recycling program to create an energy product with uses similar to coal and reduce the amount of trash going into landfills.

Public Works Director/Engineer – Don Overson – Mr. Overson had no new items to report.

City Attorney – David Church – Mr. Church was excused.

Utah County Sheriff’s Office – Sergeant Holden Rockwell – Sergeant Rockwell was excused.

Community Development Director – Morgan Brim & Planning Commission Chair – Cristy Welsh – Chair Welsh had no new items to report. Mr. Brim was excused.

City Recorder – Pamela Spencer – Ms. Spencer reported that the ballots for the November General Election had been mailed out. She said the voted ballots could be mailed back or dropped off at her office or any service center in Utah County. Mayor Fullmer mentioned that the post office might be holding residents mail due to the ZIP code change and advised residents to check with them if they were not getting their mail. Ms. Spencer stated that the last day to register to vote would be October 30, but people could vote provisionally on Election Day. She suggested that they check out the city’s website for further details. Councilmember Earnest commented that the new ZIP code had been engaged for online orders, etc. He said that people needed to start using the new ZIP code now.

Building Official – George Reid – Mr. Reid gave his quarterly report. Highlights were:

- Total revenue for 1st quarter of FY 2019 \$ 481,262
 - Residential \$ 299,587
 - Commercial \$ 181,675

Mr. Reid commented that they had had more commercial than in other years. He added that they had issued about the same number of permits as they had in the past two years but revenues were lower due to the size of the projects.

- Total units occupied 3,681
- Population estimate 14,492

Mr. Reid stated that most of the permits were multi-family dwellings.

- Active construction sites 506
- Total inspections 2,292

Water/Parks Manager Sullivan Love – Mr. Love had no new items to report.

DISCUSSION ITEMS

6.1 Urban Forestry and Tree Inventory

Water/Parks Manager Sullivan Love will present the results from the Urban Forestry and Tree Inventory.

Mayor Fullmer turned the time over to Water/Parks Manager Sullivan Love.

Mr. Love introduced Mike Bunnell with Treewise LLC and turned the time over to him. Mr. Bunnell explained that trees had many benefits including monetary worth and had a place in the urban landscape. He said that Vineyard's urban forest value was at \$1,485,429.69. He reviewed the findings from his assessment of trees in the city. There were 169 trees that had an immediate or critical need. 49 percent of the urban forest needed structural pruning. He recommended that this be done while the trees were still young and trainable. There were 459 trees with canopy die-back and 800 marked as needing to be re-inspected. He felt that there were about 1,800 trees that would not survive without some type of care. He noted that there were root issues and trees that were planted incorrectly. Mr. Bunnell's recommendations were that the city:

- Develop a Tree Board that meets 2x/year
- Budget \$2 per capita for tree maintenance and removal
- Develop forest management plan
- Develop **Best Management Practices** for forestry
- Forestry personnel with ISA Certified Arborist credential
- Implement tree care ordinance(s)

Mr. Bunnell explained the online dashboard that he had created. He said that he had broken down the inventory by whether the trees were still owned by Flagship Homes or by the city.

CONSENT ITEMS

2.1 Approval of the October 10, 2018 City Council Meeting Minutes

2.2 Approval of Purchases – Skid Steer and Ventrac for the Public Works Department

Mayor Fullmer called for a motion.

Motion: COUNCILMEMBER JUDD MOVED TO APPROVE THE CONSENT ITEMS 7.1 AND 7.2. COUNCILMEMBER EARNEST SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS EARNEST, FLAKE, AND JUDD VOTED AYE. COUNCILMEMBER RILEY WAS ABSENT. MOTION CARRIED WITH ONE ABSENT.

MAYOR'S APPOINTMENTS

No names were submitted.

BUSINESS ITEMS

8.1 PUBLIC HEARING – Amendment to the Consolidated Fee Schedule (Resolution 2018-15)

City Recorder Pamela Spencer will present an amendment to the consolidated fee schedule to add a fee for issuance of towing certificates. The Mayor and City Council will act to approve (or deny) this agreement by resolution.

Mayor Fullmer called for a motion to open the public hearing.

Motion: COUNCILMEMBER FLAKE MOVED TO OPEN THE PUBLIC HEARING AT 6:35 PM. COUNCILMEMBER EARNEST SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS EARNEST, FLAKE, AND JUDD VOTED AYE. COUNCILMEMBER RILEY WAS ABSENT. MOTION CARRIED WITH ONE ABSENT.

Mayor Fullmer turned the time over to City Recorder Pamela Spencer.

Ms. Spencer explained that with the new towing requirements that were in effect they needed to adopt a fee for issuing the required towing certificate. She recommended that the fee be \$30, which matched the solicitor's license fee.

Mayor Fullmer called for public comments. Hearing none, she called for a motion to close the public hearing.

Motion: COUNCILMEMBER JUDD MOVED TO CLOSE THE PUBLIC HEARING AT 6:26 PM. COUNCILMEMBER EARNEST SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS EARNEST, FLAKE, AND JUDD VOTED AYE. COUNCILMEMBER RILEY WAS ABSENT. MOTION CARRIED WITH ONE ABSENT.

Mayor Fullmer asked for comments from the City Council.

Councilmember Judd asked about some of the towing requirements. Ms. Spencer explained that with the current Zoning Code, tow lots were not allowed in Vineyard and that the vehicles could only be towed to lots located within five miles of the city limits.

Mayor Fullmer called for a motion.

Motion: COUNCILMEMBER EARNEST MOVED TO ADOPT THE AMENDMENT TO THE CONSOLIDATED FEE SCHEDULE, RESOLUTION 2018-15. COUNCILMEMBER FLAKE SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS EARNEST, FLAKE, AND JUDD VOTED AYE. COUNCILMEMBER RILEY WAS ABSENT. MOTION CARRIED WITH ONE ABSENT.

8.2 DISCUSSION AND ACTION – Municipal Code Amendment - Winter Parking Restrictions (Ordinance 2018-15)

City Manager/Finance Director Jacob McHargue will present an amendment to the Municipal Code to amend the winter parking restrictions. The mayor and City Council will take appropriate action.

Mayor Fullmer turned the time over to City Manager/Finance Director Jacob McHargue.

Mr. McHargue explained that the current code stated parking on city streets was not allowed from November 1 to March 31 and when snow was present. He said that people did not know when they could park on the street in the winter. He said that the city did not want parking on the street to impede the snow plows so staff recommended changing the code to say any time snow was present, parking on the street was unlawful. If the snow plow company contacted the city stating that there was a street they could not plow then the Sheriff's office would be contacted to take care of the problem.

Mayor Fullmer called for a motion.

Motion: COUNCILMEMBER EARNEST MOVED TO ADOPT MUNICIPAL CODE AMENDMENT WINTER PARKING RESTRICTIONS, ORDINANCE 2018-15.

There was a brief discussion about the recommended code changes. The sheriff's office would have the discretion to enforce the code.

COUNCILMEMBER FLAKE SECONDED THE MOTION. ROLL CALL WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS EARNEST, FLAKE, AND JUDD VOTED AYE. COUNCILMEMBER RILEY WAS ABSENT. MOTION CARRIED WITH ONE ABSENT.

CLOSED SESSION

No closed session was held.

ADJOURNMENT

Mayor Fullmer called for a motion to adjourn the meeting.

Motion: COUNCILMEMBER JUDD MOVED TO ADJOURN THE MEETING AT 6:41 PM. COUNCILMEMBER EARNEST SECONDED THE MOTION. MAYOR FULLMER, COUNCILMEMBERS EARNEST, FLAKE, AND JUDD VOTED AYE. COUNCILMEMBER RILEY WAS ABSENT. MOTION CARRIED WITH ONE ABSENT.

The next regularly scheduled meeting is November 14, 2018.

MINUTES APPROVED ON: November 14, 2018

CERTIFIED CORRECT BY: /s/ Pamela Spencer
PAMELA SPENCER, CITY RECORDER